



FORM No. 1A

Application Form for Authorization  
**HOLDING OF TRADE FAIR/EXHIBITION IN TANZANIA**  
 (Please print in capital letters)

**1. PARTICULARS OF APPLICANT**

- i. Name of Applicant: .....
- ii. Address: ....., City .....
- Postal Code: ..... Country .....
- iii. Contact Person: .....
- iv. Title: .....
- v. Telephone Number: .....
- vi. E-mail: .....
- vii. Fax Number: .....
- viii. Website: .....

**2. EVENT DETAILS**

- i. Title of Trade Fair/Exhibition: .....
- ii. Theme: .....
- iii. Objectives: .....

**3. ARTICLES TO BE EXHIBITED/SOLD** ..... (Attach a list)

**4. NUMBER OF COMPANIES/EXHIBITORS:** ..... (Attach profiles summary)

**5. LOCATION OF THE EXHIBITION VENUE:** .....

- i. Details Address: .....
- ii. Ground/Type of building: .....
- iii. Owner of Exhibition Venue: .....
- iv. Address of owner: .....
- v. Size of the exhibition Area/building: ..... square meters

**6. MODE OF PAYMENT**

Payment to be made through either of the following banks in favour of the **TANZANIA TRADE DEVELOPMENT AUTHORITY**

US DOLLARS Accounts	TSHS. Accounts
National Bank of Commerce Ltd, A/C No. 012105014907 SWIFT CODE: <b>NLCBTZTX</b>	National Bank of Commerce Ltd <b>A/C No. 011103026423,</b> Corporate Branch, Dar es Salaam
National Microfinance Bank Ltd, <b>A/C 20110013724</b> - Bank House Branch Dar-es-Salaam SWIFT CODE: <b>NMIBTZT</b>	National Microfinance Bank Ltd, <b>A/C 20110013563-</b> Bank House Branch Dar-es-Salaam

7. **RENT PAID BY APPLICANT** (Documentary evidence to be produced in original) .....
- i. Proposed Dates of the Event: From ..... To .....
  - ii. Number of Stands: .....
  - iii. Number of participants expected: .....
  - iv. Local participants: .....
  - v. Foreign participants: .....
  - vi. Ministry of Foreign Affairs approval required in case of foreign applicant (Attach) .....
  - vii. Rental charges per stand .....
  - viii. Entry fee: .....
  - ix. Estimated Expenditure: .....
8. Measure to be taken in relation of the following:- (with supporting evidence where applicable)
- i. Security: .....
  - ii. After-event cleaning: .....
  - iii. Health: .....
  - iv. Sanitation: .....
  - v. Parking facilities: .....
9. **DOCUMENTS TO BE SUBMITTED**
- i. Company Certificate
  - ii. Immigrations papers as required by respective Authority
  - iii. Local authority authorization
  - iv. Authorization of owner of premise
  - v. Insurance Cover.

**DECLARATION**

I/We hereby declare that the particulars given in this application are, to the best of my/our knowledge and that I/we shall comply with the Tanzania Trade Development Authority Act and all other applicable laws.

**Name(s) person(s) signing\*:** .....

**National Identity No.** ..... **or Company/Association Registration No.** .....

**Title or capacity of person(s) signing\*:** .....

(\*Where applicant is a company or association)

**Signature:** ..... **Date:** .....

**FOR OFFICIAL USE**

**ACCEPTING OFFICER:** .....

**DESIGNATION:** .....

**DATE:** ..... **SIGNATURE:** .....

**SPACE ALLOCATION (AREA):** ..... **PAVILION NO.:** .....

**TO BE SUBMITTED TO:**

DIRECTOR GENERAL,

Mwl. J. K. Nyerere Fair Ground, Kilwa Road, P.O. Box 5402, **DAR ES SALAAM**

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